

Franklin County Services Information Guide

SUBJECT	INFORMATION NEEDED	WHERE TO FIND IT	WEBSITE	PHONE
Appraised Value (Property Tax Card)	Name, Address, Taxing District & Parcel Number	Auditor's Office, Valuation Dept. 373 S.High Street, 20th Floor	www.franklincountyauditor.com	614.525.4663
Assessments	Taxing District & Parcel Number	Auditor's Office, Valuation Dept. 373 S.High Street, 20th Floor	www.franklincountyauditor.com	614.525.3205
Auto Title Transfer	Auto Title	Clerk of Courts, Auto Title 45 Great Southern Blvd	https://clerk.franklincountyohio.gov/autoTitle.cfm	614.525.3090
Bankruptcy	Name & Address	U.S. Bankruptcy Court Southern District of Ohio 170 N. High Street	www.ohsb.uscourts.gov	614.469.6638
Birth/Death Certificate (Franklin County)	Name, Date of Birth/Death, Father's Name, Mother's Name	City of Columbus, Vital Statistics 240 Parsons Avenue	https://www.columbus.gov/publichealth/	614.645.7331
Birth/Death Certificate (State of Ohio)	Name, Date of Birth/Death, Father's Name, Mother's Name	Ohio Dept. of Health, Vital Statistics 225 Neilston Street	http://www.odh.ohio.gov/en/vitalstatistics/vitalmisc/vitalstats	614.466.2531
Building Permit	Location of Unincorporated Property	Franklin County Economic Development & Planning Department 150 S. Front Street, FSL Suite 10	http://development.franklincountyohio.gov/	614.525.3166
Building Regulations	Location of Property	Franklin County Economic Development & Planning Department 150 S. Front Street, FSL Suite 10	http://development.franklincountyohio.gov/	614.525.3166
Chattel/UCC & Financing Statements	Debtor, Secured Party, Filed	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Civil Suit Pending/Common Pleas Court	For Law Suits over \$15,000 Name & Approximate Date of Filing	Clerk of Courts, Civil Division 345 S. High Street, 1st floor	https://clerk.franklincountyohio.gov/legal/aboutGeneral.cfm	614.525.3621
Condominium Declaration	Name of Condominium	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Condominium Plat	Name of Condominium	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930

SUBJECT	INFORMATION NEEDED	WHERE TO FIND IT	WEBSITE	PHONE
Conveyance Tax Paid	Owner's Name, Approximate Date of Purchase, Lot Number & Subdivision	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Corporation & Trade Name	Name of Corporation	Secretary of State 180 East Broad Street, Suite 103	http://www.sos.state.oh.us/SOS/Businesses.aspx	614-466-3910
Deeds	Owner's Name, Approximate Date of Purchase, Lot Number & Subdivision	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Dissolution & Divorce Action	Name & Approximate Date of Filing	Clerk of Courts, Domestic Relations 373 S. High Street, 4th Floor	https://clerk.franklincountyohio.gov/legal/aboutDomestic.cfm	614.525.4410
Easements	Owner's Name, Approximate Date of Purchase, Lot Number & Subdivision	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Engineer's approval on Deed	Metes & Bounds Description of Property to be Transferred	Engineer's Office 373 S. High Street, 19th Floor	www.franklincountyengineer.org	614.525.3084
Estate Tax	Tax Releases, Bank Account Releases & Stocks & Bonds	Auditor's Office 373 S. High Street, 21st Floor	www.franklincountyauditor.com	614.525.3235
Estates, Wills & Name Changes	Name, Year of Death	Probate Court 373 S. High Street, 22nd Floor	http://probate.franklincountyohio.gov/	614.525.3894
Fees for Recording	Type of Document to be Recorded	Recorder's Office, Recording Services 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Fees for Transfer & Conveyance of Deed	Name/Address, Parcel Price	Auditor's Office, Transfer Room 373 S. High Street, 19th Floor	www.franklincountyauditor.com	614.525.3253
Flood Plain	Location of Property	Franklin County Economic Development & Planning Department 150 S. Front Street, FSL 10	http://commissioners.franklincountyohio.gov/	614.525.5647
Foreclosure Action	Owner's Name & Case Number	Clerk of Courts, Civil Division 345 S. High Street 1st floor	https://clerk.franklincountyohio.gov/legal/aboutGeneral.cfm	614.525.3621

SUBJECT	INFORMATION NEEDED	WHERE TO FIND IT	WEBSITE	PHONE
G.I.S. Map	Address/Parcel Number	Auditor's Office, Map Room 373 S. High Street, 19th Floor	www.franklincountyauditor.com	614.525.7272
Homestead Exemptions	Name & Address	Auditor's Office 373 S. High Street, 21st Floor	www.franklincountyauditor.com	614.525.3240
Land Contract Legal	Name, Date of Land Contract & Legal Description	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Description of Real Estate	Owner's Name, Approximate Date of Mortgage, Lot Number & Subdivision	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Legal Forms/Statutes	Name of Form or Statute	Law Library 375 South High Street, 6th Floor	http://lawlibrary.franklincountyohio.gov/	614.525.4971
Liens (Fed.Tax/BES/BWC/ Mechanics/ Misc.)	Owner's Name & Type of Lien	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Lot Dimensions	Lot Number & Subdivision or Owner's Name	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Marriage License	Name of Both Parties & Approximate Date of Marriage	Probate Court 373 S. High Street, 23rd Floor	http://probate.franklincountyohio.gov/	614.525.3108
Mobile Home Tax Stamp	Original Title to Mobile Home	Auditor's Office, Transfer Counter 373 S. High Street, 20th Floor	www.franklincountyauditor.com	614.525.7365
Mortgage	Owner's Name, Approximate Date of Mortgage, Lot Number & Subdivision	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Name Change Application	Picture Identification	Probate Court 373 S. High Street, 22nd Floor	http://probate.franklincountyohio.gov/	614.525.3894
Notary Verification or License Filing	Certificate or Name of Notary	Clerk of Courts, Civil Division 345 S. High Street, 1st floor	https://clerk.franklincountyohio.gov/legal/aboutGeneral.cfm	614.525.3621

SUBJECT	INFORMATION NEEDED	WHERE TO FIND IT	WEBSITE	PHONE
Parcel Number of Taxing District	Owner's Name & Address	Auditor's Office, Map Room 373 S. High Street, 19th Floor	www.franklincountyauditor.com	614.525.4663
Partnership - General	Name of Partnership	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Partnership - Limited	Name of Partnership	Secretary of State 180 East Broad Street, Suite 103	http://www.sos.state.oh.us/sos/Businesses.aspx	614.466.3910
Personal Property Tax	Name of Person or Business	Auditor's Office 373 S. High Street, 20th Floor	www.franklincountyauditor.com	614.525.3230
Plat Map	Name of Subdivision or Condominium	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Power of Attorney/ Living Will	Name & Approximate Date of Filing	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Property Owner (Current Owner)	Street Address	Auditor's Office, Public Information 373 S. High Street, 20th Floor	www.franklincountyauditor.com	614.525.4663
Property Tax Mailing Address	Name, Address or Taxing District & Parcel Number	Treasurer's Office, Cashier 373 S. High Street, 17th Floor	http://treasurer.franklincountyohio.gov	614.525.3438
Property Taxes to be Paid	Tax Bill	Treasurer's Office, Cashier 373 S. High Street, 17th Floor	http://treasurer.franklincountyohio.gov	614.525.3438
Real Estate Document Copy	Volume & Page Number or Instrument Number	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Real Estate License	Agent Name/File Number	State of Ohio, Dept. of Commerce 77 S. High Street, 20th Floor	http://www.com.ohio.gov/real/	614.466.4100
Real Estate Property Tax Valuations	Taxing District & Parcel Number	Auditor's Office, Public Information 373 S. High Street, 20th Floor	www.franklincountyauditor.com	614.525.4663

SUBJECT	INFORMATION NEEDED	WHERE TO FIND IT	WEBSITE	PHONE
Real Estate Taxes/Duplicate Bill	Taxing District & Parcel Number or Name & Address	Treasurer's Office, Cashier 373 S. High Street, 17th Floor	http://treasurer.franklincountyohio.gov	614.525.3438
Sale Price (Property Selling Price)	Owner's Name & Date of Purchase	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Security Agreement	Debtor/ Secured Party/Year Filed	Recorder's Office, Customer Service 373 S.High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Sheriff's Sale	Defendant's Name/Case Number, Sale Date	Sheriff's Office, Civil 373 S. High Street, Floor 2B	http://sheriff.franklincountyohio.gov	614.525.4231
Social Security Card & Benefits	Acceptable Forms of Identification	Social Security Administration Fed Bldg 200 N. High St, Room 225	www.ssa.gov	1.866.964.1723
Subdivison Plat	Name of Subdivision	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Tax Liens/Judgment (State of Ohio)	Name of Plaintiff or Defendant	Clerk of Courts, Civil Division 345 S. High Street 1st floor	https://clerk.franklincountyohio.gov/legal/aboutGeneral.cfm	614.525.3621
Vacant/Blighted Property (Columbus)	Address of Property or Intersection	Dept. of Development Code Enforcement 50 W. Gay St, 3rd Flr.	www.311.columbus.gov	614.645.3111
Vendor's License	Individual/Business Name	Auditor's Office 373 S. High Street, 21st Floor	www.franklincountyauditor.com	614.525.3260
Veterans Discharge	Name of Veteran (Proper ID/Authorization Required)	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Veterans Gravesite	Name of Veteran or Gravesite	Recorder's Office, Customer Service 373 S. High Street, 18th Floor	http://recorder.franklincountyohio.gov/	614.525.3930
Zoning (County)	Location of Unincorporated Property	Franklin County Economic Development & Planning Dept. 150 S. Front Street, FSL Suite 10	www.franklincountyohio.gov/commissioners/edp	614.525.3094