



# Terry J. Brown

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Franklin County Recorder

## NOTICE OF AVAILABLE POSITION

There is currently an opening for a History Production Specialist in the Franklin County Document Imaging Center. This is a classified/non-exempt position with the hours of 7:00 AM – 4:00 PM Monday through Friday. This position is eligible for a flexible workday schedule in accordance with office policy.

Attached is the general job description for this opening. The starting rate for this position is \$13.00 per hour.

An application must be completed, signed and submitted to Steve O. Campbell, HR Director, no later than 12:00 noon, Thursday, June 11, 2015.

All personnel actions including hiring, terminations, and pay rates in the Document Imaging center are subject to the approval of the Franklin County Microfilming Board. We anticipate that the board will take action on this position at its June 17, 2105 meeting.

If you have any questions, please contact Steve O. Campbell, Director of Human Resources and Strategic Planning, at 614-525-3298.