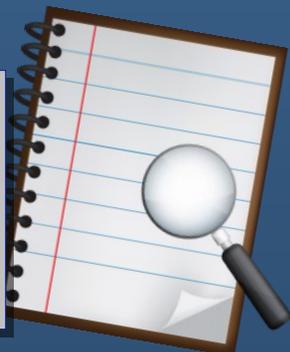


Search Notes

- For common names, an advanced search may help you narrow results.
- Parcel numbers are formatted as 000-000000
- Veteran discharge records and living wills are not available to view online.
- Certified copies are available for \$2.00 per page, plus \$1.00 per document, and may be obtained in person or through the mail. They may be requested and paid for electronically by click on "Certified Copy Request" on our homepage.
- Ensure that Adobe Acrobat Reader and Microsoft Silverlight are installed on your computer.



Scan Here For More
Information



Hello Franklin County,

Thank you for your interest in our website.
Please do not hesitate to contact my office at
(614) 525-3930, should you have any questions
and/or concerns regarding the services our
office provides.

Sincerely,

Terry J. Brown

Franklin County Recorder



Franklin County Recorder

373 South High Street
18th Floor
Columbus, Ohio 43215-6310

Phone: 614.525.3930

TTY: 711

FranklinCountyOhio.gov/Recorder
Recorder@FranklinCountyOhio.gov



FranklinCountyRecorder
TerryBrown



@RecorderBrown



Franklin County Recorder
TERRY J. BROWN

GUIDE TO:



ONLINE PUBLIC

RECORD SEARCH



NAME SEARCHES:

1. From our homepage, click on “public records’ in the search box near the middle of the page, then click on the link “New Public Records Search.”
2. Usually a name search will locate what you need.
3. Enter the person or company name. Click “Results Grid”, which will bring up a list of all recorded documents for that name.
Note: By clicking on the column headers you can sort the results chronologically, alphabetically by document type, etc.
4. Once you find the document you wish to view or print, double-click on the row, and the document image will open in a new window on the right.
5. Once the document is open you can scroll through the pages using the arrows at the top and print using the printer icon.



ARCHIVE SEARCHES

(1804-1913)

1. From our homepage, click “public records” in the search box near the middle of the page, then click on the link “New Public Records Search”.
2. For records prior to 1914, choose the gray “Archive” tab and highlight “Deed” in the first box.
3. You can search by either the seller (Grantor) or the buyer (Grantee).
4. Highlight the party and date range and then indicate the first letter of the last name under “Deed”.
5. Highlight the alphabet range in the second box, and then click on the camera icon to view the index in a new window on the right.
6. Find the last name that you are searching for and note the index page listed next to it.
7. Return to the second box in the menu on the left and scroll further down until you find the index page number.
8. Highlight the page number and click the camera icon.
9. Find the first and last name that you are searching for and note the “Vol. and Page” listed to the right of it. **Note:** The year of transfer appears in the column to the left, which will help narrow your search if there are multiple entries for the same individual.

ARCHIVE SEARCHES

(CONT'D)

10. Return to the menu on the left and go to the “Book” section.
11. Highlight the book number in the second drop down box.
12. Highlight the page number in the third drop down box.
13. Click the camera icon to view the index in a new window on the right.
14. Once the document is open you can scroll through the pages using the arrows at the top and, print using the printer icon.

DocID SEARCHES:

1. From our homepage, click on “public records” in the search box near the middle of the page, then click on “New Public Records Search”.
2. Input the volume & page number or instrument number, choose “DocID” on the black bar to go directly to your document.
3. Enter either volume & page or instrument number. Click “Results Grid”, then double-click on the row and the document image will open in a new window on the right.
4. Once the document is open, you can scroll through the pages using the arrows at the top and print using the printer icon.